RETAIL ENERGY CODE

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# CHANGE PROPOSAL PLAN

## R0040 - CSS SWITCH SYNCHRONISATION TO ERDA AT SECUREDACTIVE

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| RESPONSIBLE COMMITTEE | CHANGE PANEL | CHANGE PATH | SELF-GOVERNANCE |

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| DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS | 10/03/2023 |


LEAD CHANGE ANALYST



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## CHANGE OVERVIEW

This change seeks to remove the Metering Point Registration System (MPRS) from the Objection/Withdrawal Process to resolve sequence and timing issues in MPRS that are impacting the switching process. This will ensure Registration Status are accurately maintained in MPRS and agent appointment messages are only sent once a Switch has been secured by the Central Switching Service.

## KEY MILESTONES

| | FROM | TO |
|---|---|---|
| SOLUTION ANALYSIS AND DEVELOPMENT | 01/09/2022 | 31/10/2022 |
| CHANGE PROPOSAL PLAN PRESENTED TO CHANGE PANEL FOR RE-BASELINING | 01/11/2022 | 01/11/2022 |
| SERVICE PROVIDER IMPACT ASSESSMENT | 17/10/2022 | 18/01/2023 |
| PARTY IMPACT ASSESSMENT | 18/01/2023 | 08/02/2023 |
| PRELIMINARY CHANGE REPORT ISSUED | 10/03/2023 | 10/03/2023 |
| RESPONSIBLE COMMITTEE REVIEW | 21/03/2023 | 21/03/2023 |
| CONSULTATION | 24/03/2023 | 18/04/2023 |
| FINAL CHANGE REPORT ISSUED | 05/05/2023 | 05/05/2023 |

| | | |
|---|---|---|
| **RESPONSIBLE COMMITTEE DECISION** | 16/05/2023 | 16/05/2023 |
| **APPEAL WINDOW CLOSURE** | 01/06/2023 | 01/06/2023 |

# 1 RE-BASELINE ACTIVITY

This Change Proposal Plan has been re-baselined on 27 October 2022 following review by the REC Change Panel.

The Change Panel approved a limited plan at the 06 September 2022 meeting, recognising that analysis and solution development need to commence in order to inform planning for the impact assessments.

This plan has now been expanded to include the required activities for assessments, consultation and the path to approval.

No change has been made to the existing milestones. Milestones have been added for Service Provider Impact Assessments through to approval. These are set out above.

All sections of the plan have been updated with details of the extended plan.

# 2 SCOPE

## 2.1 IN SCOPE

This document details the plan for analysis, solution development, assessment and consultation for this Change Proposal.

## 2.2 OUT OF SCOPE

This plan does not consider any activities associated with the equivalent gas services. The Problem Statement for the Change Proposal is specific to Metering Point Registration System (MPRS) which is for the Electricity Retail Data Service (ERDS) only. During analysis and solution development with the Central Switching Service (CSS) Provider, they have confirmed that the requirements can be delivered for the electricity services only.

# 3 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

### 3.1.1 CROSS CODE ENGAGEMENT

When first raised, this Change Proposal directly conflicted with the proposed MHHS Design. The Proposer revised their solution following discussions between the Proposer, RECCo and the MHHS Programme.

Engagement with the MHHS Programme will continue throughout the progression of the Change Proposal. The Code Manager has progressed the solution development and the proposed solution will be shared ahead of the MHHS Design baseline at the end of October 2022.

### 3.1.2 ANALYSIS & SOLUTION DEVELOPMENT

The Code Manager has worked with the Proposer, the CSS Provider and the MHHS Programme to understand and document the requirements for this change, and to ensure that conflicts have been resolved as far as possible during the requirements gathering.

The Code Manager hosted a series of workshops, from August to October with the Proposer and CSS Provider, to inform and support the development of the proposed solution.

### 3.1.3 IMPACT ASSESSMENT

The plan allows for a period of Service Provider impact assessments with the CSS Provider and ERDS Providers as providers of the main services impacted by this change. The Electricity Enquiry Service (EES) Provider will also be asked to provide an impact assessment to ensure any consequential impacts are identified. A 15 Working Day (WD) preliminary impact assessment (PIA) will be requested from the CSS Provider on 17 October 2022. Within this same period, an initial assessment will be requested from the ERDS and EES Providers. The PIA and initial assessments will also be used to confirm timing and any costs associated with delivery of the DIA.

Due to the central role of both MPRS and CSS, the Code Manager has identified that all REC Parties, the EES Users and other CSS Users, need to be considered during progression of this change. At the same time as the Service Provider assessments, the Code Manager will engage with REC stakeholders to gather feedback on the proposed solution to ensure that potential wider impacts of the change have not been missed.

The combination of this feedback and assessments will ensure a common understanding of the solution requirements ahead of a detailed impact assessment (DIA). They will be used, where necessary, for refinement of the solution and its requirements. Following any solution refinement and confirmation for progression to DIA, the plan allows for a 25WD DIA, dates for which will be confirmed following solution refinement.

Energy Suppliers, and their Appointed agents, may see changes as they are the recipients of the Market Messages from MPRS following a Switch being initiated. The plan currently allows for a Party impact assessment (Party IA) following receipt and consideration of the DIA. If the PIA and wider stakeholder engagement do not identify any direct party impacts, this will be removed from the planned activities.

### 3.1.4 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

Following conclusion of the impact assessments, a Preliminary Assessment will be carried out when the responses will be considered and, where relevant, the solution will be refined. The case for change will be developed, which will inform the Code Manager’s recommendation.

The Preliminary Change Report will then be published with a summary of the activities completed, the proposed solution and plan for consultation. The plan allows for a standard 15 Working Day period for industry consultation, to be published on 10 March 2023.

### 3.1.5 FINAL CHANGE REPORT

A Final Assessment will be carried out to review consultation responses and assess impacts affecting the Final Change Report and Code Manager's recommendation. The Final Change Report will then be published for decision.

## 3.2 RAID

### 3.2.1 RISKS AND ISSUES

No issues have been identified that affect the progression of this plan.

| REF. | RISK | NOTES | MITIGATION |
|---|---|---|---|
| R0040.CPP.R001 | This extended Change Proposal Plan will not be approved by the Change Panel before the PIA requests are issued | CSS Provider has verbally agreed PIA dates during the solution requirements workshop held on 11/10/2022 | ERDS Providers and the EES Provider will be informed, when the PIA request is sent, of the proposed Change Proposal Plan and targeted date for approval, which is expected before the end of PIA |
| R0040.CPP.R002 | The Change Proposal may not be approved with a full 6-month lead time for implementation | Service Provider and Party delivery timescales will not be known until impact assessment has occurred | Risk to be assessed following Service Provider impact assessments and stakeholder engagement and plan to be revisited if required |

### 3.2.2 ASSUMPTIONS AND DEPENDENCIES

| REF. | ASSUMPTION | NOTES | HOW/WHEN TO VALIDATE |
|---|---|---|---|
| R0040.CPP.A001 | This change is currently assuming an implementation date of November 2023 | The Proposer has indicated that implementation should be in advance of MHHS go live | Open – to be validated following impact assessments |

| REF. | DEPENDENCY | NOTES | STATUS |
|---|---|---|---|
| R0040.CPP.D001 | The plan for impact assessments cannot be developed without input from Service Providers during solution development | This plan does not currently include in its scope activities beyond solution development | Closed |

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| R0040.CPP.D002 | The Pending CSS message has a key role in the MHHS Design and needs to remain in place | This was confirmed by the MHHS Programme during initial assessment of this Change Proposal | Closed |